



ಕರ್ನಾಟಕ ರಿಯಲ್ ಎಸ್ಟೇಟ್ ನಿಯಂತ್ರಣ ಪ್ರಾಧಿಕಾರ,

ನಂ:1/14, 2ನೇ ಮಹಡಿ, ಸಿಲ್ವರ್ ಜ್ಯೂಬಿಲಿ ಬ್ಲಾಕ್, ಯುನಿಟಿ ಬಿಲ್ಡಿಂಗ್, ಸಿ.ಎಸ್.ಐ.
ಕಾಂಪೌಂಡ್, 3ನೇ ಕ್ರಾಸ್, ಮಿಷನ್ ರಸ್ತೆ, ಬೆಂಗಳೂರು-560027
ದೂರವಾಣಿ: 080 - 2224978, E-mail: krera-ae@karnataka.gov.in



No.K-RERA/ADMIN-1/ 93/2023

Dated: 07/08/2023

NOTIFICATION

Sub: - Submission of sealed quotation for supply of Stationery Articles.

With reference to the subject cited above, it is hereby notified that this Office desires to purchase Stationery Articles for the use of this Office.

Sealed Quotations are invited for the purchase of Stationery Articles as per the amendment to Karnataka Transparency in Public Procurement Amendment Act 2020 up to a limit of Rs. 5.00 Lakhs (Rupees Five Lakhs) only. The authorized vendors in Bengaluru will have to supply the Stationery Articles in time from the date of acceptance of the quotation, at the accepted rates, as and when indents are placed by the Karnataka Real Estate Regulatory Authority, Bengaluru.

Therefore, all the authorized vendors, in Bengaluru may submit sealed quotations to be addressed to the Assistant Executive Engineer, Karnataka Real Estate Regulatory Authority, Bengaluru for supply of Stationery Articles on or before **23/08/2023 At 4.00 P.M** with superscription on the envelope “**QUOTATION FOR SUPPLY OF STATIONERY ARTICLES**” by clearly mentioning the Karnataka Real Estate Regulatory Authority reference number and date in your quotation. Belated, unsealed quotations and covers without superscription will be rejected.



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The sealed quotation may be tendered in the Tappal Branch of the Karnataka Real Estate Regulatory Authority, Bangalore office. The sealed quotation will be opened on **24/08/2023 at 4.00 P.M.** in the presence of the Assistant Executive Engineer, K-RERA. The decision regarding acceptance of the quotation is reserved and final. No correspondence or enquiries either in person or over the phone on this behalf will be entertained.

The Annexure -I, Annexure – III, and Notification copies along with terms and conditions are web hosted on the Karnataka Real Estate Regulatory website <https://rera.karnataka.gov.in>

Assistant Executive Engineer
Karnataka Real Estate Regulatory Authority.



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NOTIFICATION

Karnataka Real Estate Regulatory Authority proposes to purchase Stationery Articles as indicated in Annexure-II enclosed herewith, for day to day work of the Karnataka Real Estate Regulatory Authority and therefore, sealed Quotations are invited for the same, as per the KTRP Amendment Act 2020.

The authorized vendor shall submit their quotations in the formats as per Annexure-I & II enclosed herewith.

CONDITIONS FOR SUPPLY OF STATIONERY ARTICLES:-

1. The rates of Stationery Articles should be quoted/ indicated in the relevant part against item-wise individual fields in Annexure I inclusive of all taxes, levies, freight, forwarding and other expenses. The grand total of all the articles (Sl. No.1 to 80) per unit inclusive of GST etc., shall be considered to determine the lowest rates.
2. The rate contract is valid from the date entering into an agreement with this office and the vendor should supply the Stationery Articles as and when indents are placed by this office within 3 days from the date of receipt of indents, without any increase in the price till the completion of the rate contract.
3. The approximate cost of Stationery Articles to be procured by this office in the rate contract period would be to an extent of Rs. 5,00,000/-, as per the KTRP Amendment Act 2020.
4. The Stationery Articles to be supplied by the vendor shall be as per standards sought by this office. If the materials supplied are found damaged/not satisfactory, the same is liable to be rejected, and payment due, if any towards the supply of Stationery Articles may be withheld till the same are replaced with new one.



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5. If the vendor fails to supply the Stationery Articles within the stipulated period, a penalty of 1% of the total cost of the Stationery Articles to be supplied will be charged per day, until the delivery is complete.
6. The vendor shall pay Rs.5, 000/- (Rupees five thousand only) as the Earnest Money Deposit (1% of the quotation amount of Rs. 5, 00,000) in the form of a Demand Draft drawn favor of "The Chairman, Karnataka Real Estate Regulatory Authority" payable at Bengaluru. The quotation without the EMD would be rejected outright.
7. The Earnest Money Deposit (EMD) may be forfeited, If he does withdraws bid during the period of the rate contract.
8. Unsuccessful vendor's Earnest Money Deposit (EMD) will be discharged as early as possible.
9. The cost of preparation of offers, attending the quotation opening and appearing before the Committee for negotiation/clarification shall borne by the vendor(Self attested copies to be enclosed).
10. The authorized vendor shall furnish the Registration Certificate of his Firm/Company (Xerox Copies to be enclosed).
11. The authorized vendor shall furnish copies of the annual turnover for the previous 3 years (2020-21, 2021-22 and 2022-23) of the Company/Firm.
12. The authorized vendor shall furnish up to date GST Registration Certificate as well as GST Clearance certificate.
13. The authorized vendor shall furnish recent experience with similar supplies to the Government organization.

14. If there is any variation in the GST percentage the supplier shall be responsible for updating the GST to this office.

15. Termination of the Vendors:-

Karnataka Real Estate Regulatory Authority reserves the right to cancel the agreement of the vendor if:

- a) The vendors/persons breaches any of the above terms and conditions.
- b) The service is found unsatisfactory during the rate contract.

SUBMISSION OF THE SEALED QUOTATION:-

The quotation shall be submitted in a sealed cover addressed to the

Assistant Executive Engineer, Karnataka Real estate regulatory Authority, Bangalore – 560 027, super scribed on the right-hand side

“QUOTATION FOR SUPPLY OF STATIONERY ARTICLES”.

The cover should also indicate clearly the name and address of the vendor. The sealed quotation should be sent by Registered Post A.D. or Personally through Messenger. If the quotation is sent through Messenger, the same has to be handed over to Tappal Branch, Karnataka Real Estate Regulatory Authority, Bangalore office, and obtain acknowledgment. It is the responsibility of the vendor to see that his quotation/offer is delivered to the above address by the messenger at the specified date and time.

LAST DATE FOR RECEIPT OF QUOTATION:-

The Quotation should reach the REGISTRAR GENERAL, HIGH COURT OF KARNATAKA, BENGALURU – 560001, on or before **23/08/2023 by 04.00 P.M. and same will be opened on 24/08/2023 at 4.00 P.M.**

TERMINATION OF THE VENDOR:-

High Court of Karnataka reserves the right to cancel the contract of the vendor if:

- c) The vendor commits a breach of any of the terms and conditions.

A handwritten signature in blue ink is written over a date stamp. The date stamp is '07/08/2023' written in blue ink.

Assistant Executive Engineer
Karnataka Real Estate Regulatory Authority

No.K-RERA/ADMIN-1/ 83/2023

Dated: 07/08/2023

ANNEXURE - I

To
The Assistant Executive Engineer
Karnataka Real Estate Regulatory Authority,
Bangalore-560 027

Dear Sir,

We hereby quote for the supply of Stationery Articles as per the Terms and Conditions prescribed by the Karnataka Real Estate Regulatory Authority, Bengaluru. The rates quoted will be valid from the date of acceptance of the quotation not exceeding Rs. 5, 00,000/-. The rates quoted will be for the period of one year i.e. from _____ to _____.

1	Name of the Manufacturer or Supplier (in BLOCK LETTERS)	
2	Full Address	
	i) Telephone No.	
	ii) Mobile No.	
	iii) Fax No.	
	iv) E-mail Address:	

3	PAN Number (Xerox Copy to be enclosed)	
4	Annual Turnover for the last 3 years (Xerox copies to be enclosed)	
5	Experience Certificates of similar supplies to the organization/s (Xerox copies to be enclosed)	
6	Registration No. of the firm (Copy to be enclosed)	
7	GST Registration Certificate (Xerox Copy to be enclosed)	
8	Self-declaration of not black-listed anywhere.	

**Name and Signature of
The Proprietor with
Seal of the Firm**

PLACE :

DATE:

FROM

(i) Mobile No.

(ii) Fax No.

(iii) E-mail Address

Annexure-II

Form for Submission of Tender for the Supply of Stationery Article to the Karnataka Real Estate Regulatory Authority, Bangalore

Sl. No.	Stationery Articles And Brand Name	Qty	Rate	Unit	Total
1	Uni Ball eye Blue pens	50		One	
2	Uni Ball eye Black pens	50		One	
3	Uni Ball eye Green pens	20		One	
4	Uniball UM 153 S Gel impact Pen (Blue)	100		One	
5	Uniball UM 153S Impact Gel Pen Set - Pack of 12 (Blue)	3		Pack of 12	
6	Uniball UM 153S Impact Gel Pen Set - Pack of 12 (Black)	2		Pack of 12	
7	Reynolds trimax blue pens	100		One	
8	Battery Cells for clocks Medium AAA	50		One	
9	Battery Cells for clocks Small AAA	50		One	
10	Calling Bells	12		One	
11	DVDs Recordable Pack of 50	1		One	
12	DVDs Re-writable Pack of 50	1		One	
13	Cotton hand towel multicolours set of 6 - Free Size (Length Size : 10 in, Width Size: 5 in)	4		set of 6	
14	Multicolour Cotton Hand Towel Set of 12 Pieces 14 x 21 inches	2		Set of 12	
15	Cotton Towel Multi Color Size: 75cms x 150cms	2		One	
16	Envelope Green A5 Size (8"x10") Laminated & Threaded Inside (Pack of 50 pcs)	3		Pack of 50	
17	Envelope Green 11"x5" Laminated & Threaded Inside (Pack of 50 pcs)	3		Pack of 50	
18	Envelope Green A4 Size(10"x12") Laminated & Threaded Inside (Pack of 50 pcs)	3		Pack of 50	
19	Envelope Green A3 Size (12"x16") Laminated & Threaded Inside (Pack of 50 pcs)	3		Pack of 50	
20	File Boards	5		Pack of 50	
21	File Tags	10		Pack of 100	
22	Green sheet A4 80 GSM	50		1 ream	
23	Green sheet Legal 80 GSM	20			

24	A4 White paper 80 GSM	250		1 ream	
25	A3 White paper 80 GSM	25		1 ream	
26	Camlin Gum bottle 200 ml	10		One	
27	Camlin Gum bottle 700 ml	10		One	
28	Green file tags 12 inch	10		Pkt of 100	
29	Green file laces 24 inch	10		Pkt of 100	
30	Harpic Toilet Cleaner - 5L	10		5 litre	
31	Phenoil bathroom cleaner 5l liquid	10		5 litre	
32	Liquid Disinfectant for Floor Cleaner, Surface Disinfection	10		5 litre	
33	Highlighter Yellow	50		One	
34	Dettol hand wash liquid bottle 675 ml	25		One	
35	Germ-Protect Hand wash Liquid, 5 Litre	5		5 litre	
36	Note books King size 100 pages	100		One	
37	Pen drive 16 GB	50		One	
38	Pen drive 32 GB Ultra	25		One	
39	Plastic L Folders A4	500		10	
40	Registers 200 page	20		One	
41	Attendance Registers	5		One	
42	Vehicle Log Books	10		One	
43	Ambi pur Room freshener 100 gm	50		One	
44	Kangaro EP-20 1 Hole Eyelet Paper Punch 20 Sheets Capacity	25		One	
45	Kangaro 1 Hole Paper Punch, Durable Steel	4		One	
46	Vim Liquid 250 ml	25		One	
47	Urinal Screen Mat with fragrance for Toilet and Bathroom Use Multicolor Urinal Pot Jali (Pack of 4)	25		Pack of 4	
48	URINAL CUBES	5		Pack of 12	
49	NAPTHELENE BALLS	10		Pack of 50	
50	Stamp pads	10		One	
51	Kangaro Stapler l0	25		One	
52	Kangaro Stapler HO 45	15		One	
53	Kangaro Stapler HD 23 S 17	10		One	

54	Heavy Duty Long Arm Stapler, 20 - 170 Sheet Capacity, 9-7/8" Throat, Up to 20 mm Staples	5		One	
55	Stapler Heavy Duty 240 sheet capacity	5		One	
56	Tissue Paper	100		1 pkt	
57	Twine thread rolls	50		1 roll	
58	Bluetooth Keyboard 108 Keys Wireless Flexible Soft Silicone Black Roll up Waterproof	5		One	
59	Zebronic K35 Wired Keyboard (Black)	5		One	
60	Computer Mouse pad Mat (Keyboard PAD Shortcut Key)	5		One	
61	Non-Slip Rubber Base Mouse Pad with Ant fray Stitched Embroidery Edges for Laptop PC - (240mm x 200mm x 2mm)	25		One	
62	ZEBRONICS Zeb-Comfort Wired USB Mouse, 3-Button, 1000 DPI Optical Sensor, Plug & Play, for Windows/Mac	25		One	
63	Computer Key Board	10			
64	Cordless Mouse	10		One	
65	Cordless Keyboard	10		One	
66	12 Digit Large Display 112 Steps Check & Correct Electronic Calculator BL-512(B)	6		One	
67	5 Color Page Marker Index Tabs Sticky Notes	25		One	
68	Sticky Notes 3 x 5 Inch Pad 4 Colors (100 sheet each X 4 no of one packet)	10		One	
69	Sticky Notes Pad 3x3 Yellow	10		One	
70	Sticky Notes 3 x 4 Inch Pads, 500 Sheets (5 Colors x 100 Sheets)	10		One	
71	Paper Clips 30mm, Gem Clips, U Clips, (150 Piece) Multi-Color, for Holding Loose Papers	10		One	
72	Binder Clips Large (41 mm) Paper Holding Capacity Files Organized and Secure 12 Pcs	10		One	
73	19 mm Nickel Plated-Rust Resistant Black Binder Clip, Re-usable, Long Life Paper Clips (Pack of 12 pcs)	20		One	
74	Cardboard Lever Arch Box File (Pack of 4)	10		One	

