

CHECKLIST OF KEY DOCUMENTS REQUIRED FOR PROJECT REGISTRATION

Annexures List

Sl. No.	Section	Annexure	Document to be uploaded	Maximum Allowed File Size
	Section 1 : Promoter Dteails	For Promoter Type Company / Partnership / Proprietorship / Society / Development Authority / Public Body / Government Body		
1		Annexure 1	Company / Partnership / Proprietorship / Society / Development Authority / Public Body / Government Body Registration Certificate	1 MB
2		Annexure 2	Company / Partnership / Proprietorship / Society / Development Authority / Public Body / Government Body Address Proof	1 MB
3		Annexure 3	Board Resolution for Authorized Signatory / Certificate of Authorization	1 MB
4		Annexure 4	Authorized Signatory Photo (JPD/JPEG/PNG)	1 MB
5		Annexure 5	Authorized Signatory PAN Card	1 MB
6		Annexure 6	Authorized Signatory Aadhaar Card	1 MB
		For Promoter Type Company		
7		Annexure 7	Chief Executive Officer / Managing Director PAN Card	1 MB
8		Annexure 8	Chief Executive Officer / Managing Director Aadhaar Card	1 MB
9		Annexure 9	Chief Executive Officer / Managing Director Photo (JPD/JPEG/PNG)	1 MB
10		Annexure 10	Chief Executive Officer / Managing Director Photo Id Proof	1 MB
11		Annexure 11	Company Organization Structure	1 MB
12		Annexure 12	Director PAN Card	1 MB
13		Annexure 13	Director Aadhaar Card	1 MB
14		Annexure 14	Director Photo (JPD/JPEG/PNG)	1 MB
15	Annexure 15	Director Photo Id Proof	1 MB	
16	Annexure 16	Project Head Photo (JPD/JPEG/PNG)	1 MB	

Sl. No.	Section	Annexure	Document to be uploaded	Maximum Allowed File Size	
17	Section 1 : Promoter Dteails	Annexure 17	Partnership Deed	5 MB	
18		Annexure 18	Partner PAN Card	1 MB	
19		Annexure 19	Partner Aadhaar Card	1 MB	
		For Promoter Type Partnership Firm			
20		Annexure 20	Partner Photo (JPD/JPEG/PNG)	1 MB	
21		Annexure 21	Partner Photo Id Proof	1 MB	
		For Promoter Type Society / Development Authority / Public Body / Government Body			
22		Annexure 22	Society Member Details (Excel)	1 MB	
23		Annexure 23	President / Head of Organization PAN Card	1 MB	
24		Annexure 24	President / Head of Organization Photo (JPD/JPEG/PNG)	1 MB	
25		Annexure 25	President / Head of Organization Photo Id Proof	1 MB	
26		Annexure 26	Secretary / Treasurer PAN Card	1 MB	
27		Annexure 27	Secretary / Treasurer Photo (JPD/JPEG/PNG)	1 MB	
28		Annexure 28	Secretary / Treasurer Photo Id Proof	1 MB	
29	Annexure 32	Previous Project Completion Certificate	1 MB		
30	Section 2 : Complaint Details	Annexure 33	Complaint Review Status	5 MB	
31	Section 3 : Land Details (For Each Survey Numbers)	Annexure 34	Conversion / Alienation Order	5 MB	
32		Annexure 35	RTC	5 MB	
33		Annexure 36	Mutation	5 MB	
34		Annexure 37	Sale / Title / Gift Deed	5 MB	
35		Annexure 38	JDA Aggrement	5 MB	
36		Annexure 39	Khatha	5 MB	
37		Annexure 40	Encumbrance Certificate	5 MB	

Sl. No.	Section	Annexure	Document to be uploaded	Maximum Allowed File Size
38	Section 3 : Land Details (For Each Survey Numbers)	Annexure 41	Land Owner Aadhaar Card	1 MB
39		Annexure 42	Land Owner Address Proof Document	1 MB
40		Annexure 43	Litigation Interim Order (If Any)	5 MB
41		Annexure 44	Litigation Final Order (If Any)	5 MB
42		Annexure 45	Non-Litigation Affidavit	5 MB
43	Section 4 : Project Details	Annexure 46	Ongoing Details Certificate form Architect,Engineer,CA	1 MB
44		Annexure 47	Project Architect Aadhaar Card	1 MB
45		Annexure 48	Project Architect Registration Certificate	1 MB
46		Annexure 49	Project Structural Engineer Aadhaar Card	1 MB
47		Annexure 50	Project Structural Engineer Registration Certificate	1 MB
48		Annexure 51	Project CA Aadhaar Card	1 MB
49		Annexure 52	Project CA Registration Certificate	1 MB
50		Annexure 53	Insurance Policy Document	5 MB
51	Section 7 : Cost Details	Annexure 54	TDR Purchase Deed / Sale Deed	1 MB
52		Annexure 55	Certificate from Chartered Account under TDR Details	1 MB
53		Annexure 56	Certificate from Chartered Account under Approval Cost Details	1 MB
54		Annexure 57	Certificate issued by Chartered Account under Construction Cost Details	1 MB
55		Annexure 58	Certificate issued by Engineer under Construction Cost Details	1 MB
56		Annexure 59	Certificate issued by Architect under Construction Cost Details	1 MB
57	Section 8 : Upload Documents	Annexure 60	Balance Sheet (For last 3 Financial Years)	1 MB+1MB+1MB
58		Annexure 61	Audited Profit and Loss Statement (For last 3 Financial Years)	1 MB+1MB+1MB
59		Annexure 62	Director's Report (For last 3 Financial Years)	1 MB+1MB+1MB
60		Annexure 63	Cash Flow Statement (For last 3 Financial Years)	1 MB+1MB+1MB

Sl. No.	Section	Annexure	Document to be uploaded	Maximum Allowed File Size
61	Section 8 : Upload Documents	Annexure 64	Auditor's Report (For last 3 Financial Years)	1 MB+1MB+1MB
62		Annexure 65	Income Tax Return Acknowledgement (For last 3 Financial Years)	1 MB+1MB+1MB
63		Annexure 66	Self Attested PAN Card	1 MB
64		Annexure 67	Commencement Certificate / Approval letter	5 MB
65		Annexure 68	Electricity Permission Letter	1 MB
66		Annexure 69	Water Permission Letter	1 MB
67		Annexure 70	Approved Layout Plan	30 MB
68		Annexure 71	Approved Building/Plotting Plan	5 MB
69		Annexure 72	Existing Layout Plan	30 MB
70		Annexure 73	Existing Section Plan and Specification	30 MB
71		Annexure 74	Sectional Drawing of the apartments	30 MB
72		Annexure 75	Project Specifications	1 MB
73		Annexure 76	Approved Section Of Building/Infrastructure Plan of Plotting	5 MB
74		Annexure 77	Area Development Plan Of Project Area	5 MB
75		Annexure 78	Certificate from Registered Engineer indicating the structural safety of the building	1 MB
76		Annexure 79	Advocate Search Report	10 MB
77		Annexure 80	Urban Land Ceiling	1 MB
78		Annexure 81	Collaboration Agreement/Development Agreement/Joint Development Agreement/Other Agreement	30 MB
79		Annexure 82	Change of Land Use	1 MB
80		Annexure 83	District Magistrate	1 MB
81		Annexure 84	Conversion Certificate under section 95 of the KLR Act 1964	1 MB
82	Annexure 85	Any other document (Rights/Title/Interest/Name)	30 MB	

Sl. No.	Section	Annexure	Document to be uploaded	Maximum Allowed File Size
83	Section 8 : Upload Documents	Annexure 86	Proforma of Agreement for Sale	1 MB
84		Annexure 87	Proforma of Allotment Letter	1 MB
85		Annexure 89	Brochure of Current Project	5 MB
86		Annexure 90	Declaration (Form B)	1 MB
87		Annexure 91	Section 3(1) Notarized Affidavit	30 MB
88		Annexure 92	JD AFFIDAVIT CUM DECLARATION	30 MB
89		Annexure 93	BESCOM/Electricity NOC	1 MB
90		Annexure 94	BWSSB/Water NOC	1 MB
91		Annexure 95	Approval/NOC under section 109 of KLR Act 1961	1 MB
92		Annexure 96	Approval/NOC under section 14 of the KTCP Act	1 MB
93		Annexure 97	Fire Force Department NOC	1 MB
94		Annexure 98	Airport Authority of India NOC	1 MB
95		Annexure 99	KSPCB NOC	1 MB
96		Annexure 100	SEIAA NOC	1 MB
97		Annexure 101	BSNL NOC	1 MB
98		Annexure 102	Lift Authorities NOC	1 MB
99		Annexure 103	BMRCL NOC	1 MB
100		Annexure 104	NOC in case of building proposals abutting to neighbouring properties	1 MB
101		Annexure 105	Bangalore Urban Arts Commission	1 MB
102		Annexure 106	Inspector Of Factories Controller Of Explosives Railways	1 MB
103	Annexure 107	Coastal Regulation Zone Authority	1 MB	
104	Annexure 108	Utilisation certificate	1 MB	
105	Annexure 109	Transfer of development rights certificate	1 MB	

Sl. No.	Section	Annexure	Document to be uploaded	Maximum Allowed File Size
106	Section 8 : Upload Documents	Annexure 110	Relinquishment Deed	1 MB
107		Annexure 111	Project Photos (JPD/JPEG/PNG)	1 MB
108		Annexure 112	Any Other / Supporting Documents	10 MB
109	Section 9 : Bank Details	Annexure 113	Bank Pass Book	1 MB